



WIM WOMEN IN MINING AFRICA™
(WIM-AFRICA)

CHAPTER SET UP GUIDE

Lead Programs That Transform Communities

Email: secretariat@wimafrika.org
| Web: www.wimafrika.org



CHAPTER SET UP GUIDE

"Empowering Women, Safeguarding Children, Transforming Mining, Shaping the Future."

This guide provides a step-by-step process for individuals, institutions, and community-based groups interested in establishing an official chapter of Women in Mining Africa (WiM-Africa).

WiM-Africa chapters are local extensions of our continental movement, working to implement programs, foster leadership, and promote gender equity in the mining and extractives sector.



CHAPTER SET UP GUIDE

Who Can Start a Chapter?

Any of the following groups may apply to establish a chapter:

- University students or faculty members
- Women in mining cooperatives or associations
- Community-based organizations
- Regional or state-level women-led groups
- Diaspora-based professional networks
- Youth-focused or NextGen teams

Chapters can be formed both within Africa and internationally.



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Benefits of Being a WiM-Africa Chapter

1. Official recognition within the WiM-Africa network
2. Access to program resources and toolkits
3. Participation in WiM-Africa's Seven Point Program Agenda
4. Mentorship, visibility, and leadership development
5. Opportunities to contribute to policy advocacy and research
6. Access to internal funding opportunities and strategic partnerships



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Minimum Requirements to Establish a Chapter

- To apply, each chapter must:
- Have a minimum of five (5) committed founding members
- Appoint a Chapter Coordinator or Lead Contact
- Commit to implementing at least one of WiM-Africa's Strategic Focus Areas or Program Agendas
- **Submit a completed Expression of Interest (EOI) form online**



CHAPTER SET UP GUIDE

Chapter Formation Steps

Step 1: Understand Our Mission

Familiarize yourself with WiM-Africa's Strategic Focus Areas and Seven Point Program Agenda by visiting www.wimafrika.org.

Step 2: Mobilize Your Core Team

Gather a minimum of 5 founding members and identify your chapter coordinator.

Step 3: Submit the Expression of Interest Form

Complete the online form here: [[Application Link](#)]

Step 4: Wait for Review & Follow-Up

The Secretariat will review submissions and respond within 7–10 working days.

Step 5: Onboarding & Orientation

Once approved, you will receive onboarding materials, branding support, and a link to join our Chapter Coordination Network.



CHAPTER SET UP GUIDE

Chapter Responsibilities

1. Attend quarterly coordination meetings (virtual or in-person)
2. Submit short quarterly activity reports to the Secretariat
3. Implement programs in alignment with at least one Program Agenda
4. Promote WiM-Africa initiatives and mobilize new volunteers

Ongoing Support Provided

1. Access to program templates and activity toolkits
2. Branding materials (logos, flyers, chapter banners)
3. Direct support from the Membership Engagement & Volunteer Coordination Bureau
4. Invitations to participate in grants, events, fellowships, and research



CHAPTER SET UP GUIDE

Contact Information

For questions or support during the setup process:

WiM-Africa Secretariat

Directorate of Operations & Secretariat Services

Email: secretariat@wimafrika.org

Web: www.wimafrika.org

